



मुख्य निर्वाचन अधिकारी का कार्यालय
OFFICE OF THE CHIEF ELECTORAL OFFICER
अण्डमान तथा निकोबार द्वीपसमूह
ANDAMAN & NICOBAR ISLANDS

By Speed Post/E-Mail

1950

Port Blair, dated 07th January 2020

ORDER No. 05

The 10th National Voters' Day (NVD) will be celebrated all over the country on **25.01.2020 (Saturday)** as directed by the Election Commission of India, New Delhi vide its letter No. 491/ECI/LET/FUNC/SVEEP-I/NVD/2019 dated 10.12.2019. In this regard, it is proposed to celebrate NVD in these Islands also at State, District HQ, Block & Polling Station levels as per decision taken in the meeting held with all HoDs/HoOs & others on 03.01.2020 at the Conference Hall of the Secretariat, A&N Administration Port Blair. The UT level function will be organized in the Auditorium of JNRM College, Port Blair on 25.01.2020. Necessary elaborate arrangements are required to make this UT level function in a befitting manner. Accordingly, the work is assigned to the officials of the following Departments as detailed below for strict compliance:-

PRINCIPAL, JNRM

1. To ensure that the auditorium including stage, gallery, bathroom etc., are clean and tidy. He is also requested to make all necessary arrangements to organize the function to make grand success including the cultural programme having awareness among the voters. Students of the College may also be seated at the function well in advance.
2. To ensure that the public address system is fully functional & voices do not echo.
3. To arrange sufficient number of girls for warm welcoming to the Chief Guest and other dignitaries. **Arrival timing will be intimated separately.**
4. To arrange for lighting Diya with at least 05 lighting places along with oil, match box, candle, tray & flowers.
5. To arrange an Anchor to brief the list of programme in the stage.
6. To arrange sofa set for Chief Guest and ornamental chairs for other dignitaries.
7. To motivate College students in large number to attend UT level function on National Voters' Day at JNRM, Port Blair as per the programme.
8. To arrange necessary musical instruments for National Anthem when programme is over.
9. To arrange a special counter for registration wherein the electors' may be allowed to register their name in **FORM 6** if not already done and surrender duplicate registration by filing **FORM 7**. A banner of the current NVD theme "**Electoral Literacy for Stronger Democracy**" shall be displayed on the counter.

10. To arrange availability of sufficient FORM 6, 7 & 8 for **"No Voter to be left behind"** of the eligible electors' at the aforesaid counter.
11. To arrange for supply of sweet box to the participants at the end of function.

PRINCIPAL OF JNRM, TGCE, MGGC, DBRAIT, TTI, ITI, LAW, ANIMS, POLYTECHNIC DIGLIPUR, SCHOOL OF NURSING, GBPH, ANCOL & PONDICHERRY UNIVERSITY

1. **Speech / Essay Competition / Debate / Workshop/ Seminars** to be conducted among the students of the each institution either on the topic of **"No Voter to be left behind"** OR on the current year NVD theme **"Electoral Literacy for Stronger Democracy"** and select for 1st, 2nd & 3rd position for awarding cash prizes of **₹ 2000/-, ₹ 1500/- & ₹ 1000/-** respectively along with a certificate of merit and they shall be asked to be present with a Supervisor of their Institution on the function to receive their cash prize and merit certificate as well.
2. The winner of the 1st prize from the JNRM/other colleges shall also be asked to deliver the speech on the aforesaid topic. JNRM is also to involve the programme of debates, quiz, skits etc. on the day of the State level function. A debate should also be organized on **"Electoral Literacy for Stronger Democracy"** in the UT HQ NVD function. List of first three winners of the above events from all Institutions (wherever conducted) should be forwarded to this office by afternoon of **22.01.2020 (Wednesday)** positively for appropriate action.
3. To felicitate the Campus Ambassadors on the day of NVD function at UT level/District level at their jurisdiction. They shall share their experience on how to promote democratic electoral participation among the youngsters by organize rallies on the event etc. at State/District/ Tehsil HQ levels.
4. They shall also be requested that Electoral Literacy Clubs (New Voters) constituted in their colleges shall organize **"Youth Voters Festival"** for their students and pick up the activities given in the Resource Book.
5. To take NVD Pledge on **24.01.2020 (Friday)** at any suitable time if not working day on **25.01.2020 (Saturday)** to promote democratic electoral participation.

ERO

1. To ensure that all newly registered voters as well as the youngsters in the age group of 18-19 years are felicitated by issuing PVC-EPIC in the State & District level functions and also issued to the BLOs for distribution on National Voters' Day.
2. To ensure that badges and pledges in sufficient quantity are sent to BLOs for distribution on National Voters' Day.
3. To undertake Special awareness drive for service personnel utilizing the **Army Day that falls on 15th January just ahead of NVD**. In addition, the service personnel may be invited during the NVD celebrations as well.

4. To collect photographs along with the compliance report of NVD functions from all DEOs/AEROs and to forward the same to CEO, ANI.

AERO, PORT BLAIR

1. To arrange all men & materials for organizing UT level National Voters' Day function in the Auditorium of JNRM, Port Blair in co-ordination with the Principal of the college.
2. To reserve first three rows on each side for the dignitaries.
3. To get the National Voters' Day cloth banners and slogans received from Election Office displayed prominently at the gate of Auditorium, on wall of the Stage and on walls in Auditorium and the National Voters' Day cloth banners displayed at all prominent places of the city.
4. To ensure that all the PVC-EPICs for the newly registered electors are prepared and delivered to BLOs for rural areas.
5. To identify the newly electors in the age group of 18-19 years to whom the Chief Guest will distribute PVC-EPICs at the function in JNRM, Port Blair and to ensure their presence in the function.
6. To ensure that all the BLOs especially of Anganwadi Workers appointed in your Tehsil are called for attending the function.
7. To ensure that one best BLO at Tehsil level is selected for his/her performance during recent EVP & for getting highest electors' error free registration in SSR - 2020 for rewarding cash prize of ₹ 2,000/- along with a certificate of appreciation on the day of function by the Chief Guest. The name of such BLO along with his/her performance should be forwarded to this office by 15.01.2020 positively for further action.
8. To ensure administer the pledge and issuance of badges to the gathering in JNRM, Port Blair.

AERO, FERRARGUNJ

1. To ensure that Block/Tehsil HQ level National Voters' Day function is celebrated in a befitting manner for awareness of general public.
2. To ensure electoral messages and slogans of National Voters' Day at all prominent places. The theme of "**Electoral Literacy for Stronger Democracy**" shall be widely disseminated during all the current activities in the run up to National Voters' Day.
3. To ensure that all the PVC-EPICs for the newly registered Electors are prepared and delivered to BLOs.
4. To identify the newly registered electors to whom the Chief Guest will distribute PVC-EPICs at the function in JNRM, Port Blair and to ensure their presence in the function.
5. To ensure that all the BLOs especially the Anganwadi Workers appointed in your Tehsil are called for attending the function.
6. To ensure that one best BLO at Tehsil level is selected for his/her performance during recent EVP & for getting highest electors' error free registration in SSR - 2020 for rewarding cash prize of ₹ 2,000/- along with a certificate of appreciation on the day of function by the Chief Guest. The name of such BLO along with his/her performance

should be forwarded to this office by **15.01.2020** positively for further action.

7. To arrange sweet box distribution to the participants in the function.

AERO, LITTLE ANDAMAN

1. To ensure that Block/Tehsil HQ level National Voters' Day function is celebrated in a befitting manner for awareness of general public.
2. To get the display of cloth banners and slogans of National Voters' Day at all prominent places. The theme of **"Electoral Literacy for Stronger Democracy"** shall be widely disseminated during all the current activities in the run up to National Voters' Day.
3. To ensure that all the PVC-EPICs for the newly registered electors are prepared and delivered to BLOs.
4. To identify the electors to whom the Chief Guest will distribute PVC-EPICs and to ensure their presence in the function.
5. To ensure that all the BLOs especially of Anganwadi Workers appointed in your Tehsil are called for attending the function.
6. To ensure that one best BLO at Tehsil level is selected for his/her performance during recent EVP & for getting highest electors' error free registration in SSR - 2020 for rewarding cash prize of ₹ 2,000/- along with a certificate of appreciation on the day of function by the Chief Guest.
7. To ensure administer the pledge and issuance of badges to the gathering at the function.
8. To arrange for a group of students of the Institutions under your Tehsil with a Supervisor to participate on the day function.
9. To arrange sweet box distribution to the participants in the function.

DM (IT)/AERO (HQ)

1. To ensure that all the PVC-EPICs in respect of newly registered voters in the age group of 18-19 years and residual electors have been prepared error-free and issued to concerned AEROs for its distribution on National Voters' Day through BLOs.
2. Bulk SMSs, e-mails, messages on social media through You Tube, Facebook & Twitter etc. for propagating the theme.

Joint CEO/Deputy CEO/Assistant CEO

1. To monitor the arrangement for celebration of UT level NVD at JNRM College, Port Blair.
2. To get the sufficient number of hoardings, banners with NVD 2020 theme, stickers & badges printed and erected/supplied to all concerned well in advance for proper display on the day of function. Pledges on NVD may be printed and supplied to the gathering at JNRM to administer the same on the day of function.
3. To obtain videography/photography of all the functions held in respect of National Voters' Day and to prepare and send a report to ECI as per their guidelines.
4. To ensure issuance of invitation card to all dignitaries including Secretaries, HoDs/HoOs, Defence Officers, All National & State Political Parties and Press media etc.

5. To ensure that the HLG's message is widely published through print/electronic media on the day of function for awareness of the general public.
6. To ensure the slogans on awareness messages on NVD function are scrolled through print/electronic media for awareness of the general public in the run up to the 10th NVD – 2020.
7. Awareness films on Registration, Inclusion etc. prepared by ECI, are screened at all Cinema Theatres in the run up to the 10th NVD – 2020.
8. Best performing District that have established maximum Nos. of ELCs/Chunav Pathshala/VAF may be felicitated at State/UT level NVD functions.
9. State Awards are to be awarded at the State NVD function based on the approval of the Commission.

DIRECTOR OF EDUCATION

1. To motivate students of Sr. Sec. Schools & Secondary Schools level to attend and participate in National Voters' Day function and to ensure that all students throughout the territory are administered the pledge as per the direction of the Commission. **A copy of the ECI's letter along with pledge is being sent separately** and also to organize Essay/Quiz/Painting/Speech Competition on the topic "**Electoral Literacy for Stronger Democracy**" at Sr. Sec. Schools & Secondary Schools level at all 03 Districts of this UT. A cash prize of ₹ 2000/-, ₹ 1500/- & ₹ 1000/- for 1st, 2nd & 3rd position along with certificate will be distributed.
2. ELC (Future Voters) in Schools shall celebrate NVD as given in the Resource Book.

DIRECTOR OF IP/DDK/AIR

1. Engagement of various firms of media-print, audio-visual, Indoor/Outdoor advertisement in banners, troop etc. for environment building.
2. As a part of publicity campaign for NVD, a Print Advertisement shall be brought out on **25th January** highlighting the theme in all leading newspapers including the Daily Telegrams & Dweep Samachar besides broadcasting/telecasting the same over AIR/DDK & private cables.
3. To ensure A&N Cable networks are involved to run three messages on voter awareness, maximization of photography & National Voters' Day on their network, as a part of publicity campaign for NVD.

DIRECTOR OF DDK & AIR

1. To ensure coverage of UT level programme and give wide publicity among the general public.

DIRECTOR OF ART & CULTURE

1. To coordinate with State Icon Ms. Deborah Herold & Ms. Ragina Kiro, to create awareness through desired messages among the general public and youth electors for motivation of electoral participation.

2. To organize a rally on the day of NVD at morning hours. In this regard, all Institutes of Higher Education and all Schools may be involved.

DIRECTOR OF SOCIAL WELFARE

1. Special campaign for creating awareness among PwDs may be rolled out for maximum enrollment. PwDs electors may be made aware about the facilities available for them at polling stations such as ramps, volunteers, wheel chairs, pick up van and other arrangements etc.
2. Special focus on registration/flagging of PwDs and the first time voters among PwDs may be felicitated in the NVD function and their name may also be included for issuance of PVC-EPIC.
3. To arrange village level functions on National Voters' Day through Mahila Mandals and motivate the women to attend the function in large number whereby enhancement of women's registration to reduce the gender gap should be focused. Awareness about importance of women's participation in the electoral roll and election is to be created through cultural programme.
4. To setup for women centric activities such as special registration desk for women electors for maximum enrolment of women.

ALL DEOs

1. To record a short film of the function on National Voters' Day at their District Headquarters and share the same at their Twitter handle as well as Facebook page and tag the same to Facebook page on ECI.
2. To celebrate NVD function at District HQ level with similar activities in coordination with the Educational Institutions under their control on **25.01.2020**.
3. Pre-NVD activities such as organize of **"Youth Voters Festival"** & awareness programme etc. among new/future voters at Chunav Pathshala at designated PSs & ELCs may be organized.
4. To ensure BLOs in each polling stations area felicitated the newly registered voters' on **25.01.2020** in a brief ceremony/public function to be arranged by DEOs. A badge with ECI's logo with the slogan **"Proud to be a Voter - Ready to Vote"** shall be provided to the new electors' along with their PVC-EPIC.
5. To ensure NVD theme and related messages in the form of posters and banners are prominently displayed in the offices of DEOs/AEROs (wherever functional).
6. To ensure appropriate events also organized at the District HQ in association with Panchayat Organizations, Academic Institutions, Civil Society Groups, Organizations of Youth Volunteers like NCC, NSS, Scouts & Guides, NYKS etc.
7. Awareness films on Registration, Inclusion etc. prepared by ECI, are screened at District, Block, Tehsil (HQ) and all designated PSs levels wherever possible.
8. To ensure that special camps are held with prior publicity to allow electors' to surrender duplicate registration by filing FORM 7.
9. To arrange separate boxes are kept in public places to facilitate electors' to deposit FORM 6, 7 & 8.

10. To encourage the citizens to fill part 4 of FORM 6 to give details of their past registration through proper dissemination of information in this regard.
11. To arrange **"Youth Voters Festival"** through competitions in all Higher Secondary Schools and Higher Educational Institutions to serve as a build up to NVD.
12. Chunav Pathshalas (Communities) shall carry out activities as a build to the NVD celebration in their polling station area by conducting activities as given in the Resource Book.
13. Outstanding performances by the ELC Schools and ELC Colleges of the District may be felicitated on the occasion. Similarly, best ELC/Convener may also felicitate at Booth level function.
14. Prizes for the winners of **"Youth Voters Festival"** may be distributed at the function.
15. To arrange availability of sufficient FORM 6, 7 & 8 for **"No Voter to be left behind"** of the eligible electors' at a special counter to be setup at District level function.
16. DEOs may be phone-ins on Radio and Television to engage with the electors and respond to their queries.
17. To ensure that one best BLO at each Tehsil level is selected for his/her performance during the recent EVP and for getting highest enrolment of error free electors' in SSR - 2020 for rewarding a cash prize of ₹ 2,000/- along with a certificate of appreciation on the day of District HQ level function.
18. **Voter Awareness Forum (VAF)** would be activated in each Government Department/Private Organization/ Institutions/ PSU etc. All the members of VAF will assemble together and celebrate NVD by taking NVD Pledge.
19. Senior Citizen and Centenarian Voters may be made aware about the facilities available for them at polling stations such as special queue for voting etc.
20. Propagation of NVD theme through various Government schemes and programs.
21. To setup for women centric activities such as special registration desk for women electors at polling stations and door to door to survey by BLO may be taken up for maximum enrolment of women.

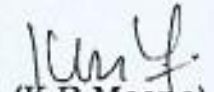
COMMANDING OFFICER, ANC (HQ)

1. Special awareness drive may be undertaken for service personnel utilizing the **Army Day that falls on 15th January just ahead of NVD**. In addition, the service personnel may be invited during the NVD celebrations as well.
2. The Service Voter Film shared with the States may be shown in all the cinemas in the Cantonment areas and special screenings may be held to familiarize the Service personnel with the process of registration and voting.
3. ERO, ANIPC may be coordinated for the above activities.

SECRETARY (GA)

To issue a circular to all HoDs/HoOs under A&N Administration & Central Govt. and ensure that the NVD Pledge on **24.01.2020 (Friday)** at any suitable time if not working day on **25.01.2020 (Saturday)** is administered as per the ECI's letter dated 26.12.2019. Copy along with pledge is being sent separately.

The work allocation given above is not exhaustive and the work, if any, remained is to be attended by the concerned authority itself.

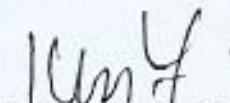

(K R Meena)

Chief Electoral Officer
(F.No. 5/36(1)/Elect/2020)

OFFICE ORDER BOOK:-

Copy is forwarded for information and necessary action to:-

1. The District Election Officer, South Andaman, Port Blair.
2. The Secretary (Education), A & N Administration, Secretariat, Port Blair.
3. The Secretary (GA), A & N Administration, Secretariat, Port Blair.
4. All District Election Officers of (i) North & Middle Andaman, Mayabunder, & (ii) Nicobar District, Car Nicobar.
5. The Director (IP & T), A & N Administration, Port Blair.
6. The ERO, A&N Islands Parliamentary Constituency, Port Blair.
7. The Joint CEO/Deputy CEO/Assistant CEO, ANI.
8. The Director (Education), A & N Administration, Port Blair.
9. The Director (Art & Culture), A & N Administration, Port Blair.
10. The Deputy Director, (DDK) & News Editor, AIR, Port Blair.
11. The Director, Social Welfare, Port Blair.
12. The Principal of JNRM, TGCE, MGGC, DBRAIT, TTI, ITI, LAW, ANIIMS, Polytechnic Diglipur, School of nursing, GBPH, ANCOL & Pondicherry University, Brookshabad.
13. All AEROs, (i) Diglipur, (ii) Mayabunder, (iii) Rangat, (iv) Port Blair (v) Ferrargunj, (vi) Little Andaman, (vii) Car Nicobar, (viii) Nancowry and (ix) Campbell Bay.
14. The DM (IT)/AERO (HQ).


Chief Electoral Officer
A & N Islands